Exercise 1 - Creating a Premises record

Step 1

Access the Premises form by clicking on the Generic Data Base option from the Main menu. Click on Forms from the Generic Data Base menu. Click on Premises from the Forms menu.

Step 2

Enter the Premises ID and Premises information as explained in Lesson 1, Exercise 1.

Step 3

When entering a Prem Type in the Supplemental Information block, valid values are FSL, SSL, CSL, MKT, FP (slaughter establishment, first point of contact, and markets).

Step 4

After all required fields have been entered, press **F10** to commit the record. Exit the form by pressing **CTRL-Q** or clicking on the **Exit** button.